Faculty Statement of Professional Ethics

1. Professors, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognize the special responsibilities placed upon them. Their primary responsibility to their subject is to seek and to state the truth as they see it. To this end professors devote their energies to developing and improving their scholarly competence. They accept the obligation to exercise critical self discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty. Although professors may follow subsidiary interests, these interests must never seriously hamper or compromise their freedom of inquiry.

2. As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student’s true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. They protect their academic freedom.

3. As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas professors show due respect for the opinions of others. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

4. As members of an academic institution, professors seek above all to be effective teachers and scholars. Although professors observe the stated regulations of the institution, provided the regulations do not contravene academic freedom, they maintain their right to criticize and seek revision. Professors give due regard to their paramount responsibilities within their institution in determining the amount and character of work done outside it. When considering the interruption or termination of their service, professors recognize the effect of their decision upon the program of the institution and give due notice of their intentions.

5. As members of their community, professors have the rights and obligations of other citizens. Professors measure the urgency of these obligations in the light of their responsibilities to their subject, to their students, to their profession, and to their institution. When they speak or act as private persons, they avoid creating the impression of speaking or acting for their college or university. As citizens engaged in a profession that depends upon freedom for its health and integrity, professors have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

ARC Academic Senate
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Education</th>
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<tr>
<td>ABDUL, ALISHER (1997)</td>
<td>Mathematics</td>
<td>M.S., Moscow St. University; B.S. National University, Sacramento; Ph.D., Moscow Institute of Technology &amp; Physics</td>
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<td>ABRAHAM, LOIS ANN (2003)</td>
<td>English</td>
<td>M.A., CSU Chico; B.A., CSU Chico</td>
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<td>ALEJANDRE, BECKY (1992)</td>
<td>Nutrition</td>
<td>B.A., University of CA, Riverside; M.A., Loma Linda University</td>
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<td>ALLEGRE, ROBERT (1977)</td>
<td>Vice President, Administrative Services</td>
<td>B.A., Claremont Men's College; M.B.A., Golden Gate University</td>
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<td>ALLRED-POWLESS, JEANNETTE (2003)</td>
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<td>ARDANS, R. DIANE (1992)</td>
<td>Accounting</td>
<td>A.S., Solano Community College; B.S., UC Berkeley; Certified Public Accountant, M.B.A., Golden Gate University</td>
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<td>Business</td>
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<td>BELL, HERBERT G. (1990)</td>
<td>Engineering</td>
<td>B.S., Northeastern University, Boston; B.S., University of Vermont, Burlington; M.S., UC Davis; Ph.D., University of San Francisco</td>
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<td>Reading</td>
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<td>Dean, CSIT</td>
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<td>Automotive Technology</td>
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<td>Biology</td>
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<td>BRON, JAMES M. (1982)</td>
<td>Electronics</td>
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American River College 2005-2006
Faculty and Administrators

CHAO, PAMELA HUANG (1996) Sociology  
B.A., M.A., University of Chicago  
CHEN, CHUPING (1998) Economics  
B.A.S., UC Davis; M.A., CSU Sacramento  
CHOW, LORRAINE (1997) Early Childhood Education  
B.S., UC Davis; M.A., UC Santa Barbara  
CHRISTIANSEN, CHERYLE L. (1990) Nursing  
B.S., University of Wisconsin, Madison; M.S.N., University of Nebraska Medical Center, Omaha  
CHUN, ERIC (1988) Music  
B.A., California Lutheran University  
CLARK, CHRISTOPHER (2005) Counselor  
A.A. West Valley College; B.A., M.S., San Francisco State University  
CLARKE, ARLENE G. (1989) English  
B.A., M.A., San Francisco State University; Ph.D., UC Berkeley  
COLDIRON, JOHN L. (1979) Respiratory Care  
A.A., A.S., San Bernardino Valley College; B.A., CSU Stanislaus; R.R.T., CRTT, RCP  
COLLIHAN, KATHLEEN (2001) Political Science  
B.S., CSU Santa Clara; M.A., San Jose State University; Ph.D., UC Santa Barbara;  
A.A., College of the Sequoias; B.A., M.A., CSU Sacramento  
COLLINS, LYNNE (1991) English  
B.A., M.A., San Francisco State University  
CONDOS, MARC (2002) Computer Information Science  
B.S., CSU Fresno; M.A., CSU, Sacramento  
CORKERAN, AMANDA (2002) English  
B.A., M.A., Texas Tech University  
CORREA, KRISTIN (2003) Speech  
B.A., M.A., San Francisco State University  
CORWIN, CHARLES H. (1968) Chemistry  
B.S., M.S., San Jose State University University  
CREIGHTON, ANN (1999) English as a Second Language  
B.A., Arizona State University; M.A., CSU Los Angeles; M.A., University of Michigan  
CREWS, VICTORIA (1997) Psychology  
B.A., University of Texas; M.A., UC Berkeley  
CRUMP, DANIEL (1996) Librarian  
B.A., UC Irvine; M.S.L.S., University of Southern California  
CUDXIOLO, MILDRED (1988) Counseling  
B.A., Denison University, Ohio; MAED, Stanford University; M.A., University of Kansas  
DAVIS, ARON (2004) Funeral Service  
B.A., California State University, Sacramento  
DAVIS, WILLIAM (2004) MESA/CCCP  
A.S., Santa Rosa Junior College; B.A., M.A., Sonoma State University; M.S., Ph.D., University of California, Davis  
DAYTON, THOMAS (1988) Reading  
B.A., M.A., CSU, Sacramento  
DeCEW-JURACH, PAMELA K. (1994) Speech  
B.A., CSU, Sacramento; M.A., Penn State University, PA  
DECKERT, WALTER (2002) Mathematics  
B.S., University of Nebraska; M.S. Naval Post Grad School; Ph.D., Pennsylvania State University  
De LAPP, JAN (1999) Early Childhood Education  
B.A., M.A., CSU Sacramento  
DeLEN, JANE (1989) English  
A.B., UC Davis; Ph.D., Stanford, University  
DeLEN, LEONEL (1991) Mathematics  
B.A., M.A., CSU, Fresno  
DELGADO, LISA (2003) PE/Women's Softball Coach  
A.A., College of the Siskiyous; B.A., M.A., CSU Chico  
DIAMOND, ROBERT V. (1999) Accounting  
B.S., M.B.A., CSU Sacramento  
DILLON, DONALD E. (1999) PE/Head Football Coach  
B.A., CSU Sacramento  
DOLDE, JUDY (1993) Nursing  
R.N., St Joseph College of Nursing; B.S.N; CSU Sacramento; M.A., CSU Sacramento  
DUAX, PAUL L. (2001) Speech  
B.A., Loras College, Iowa; M.A., UC Davis  
DUMAIS, LAURENCE (1999) Computer Information Science  
A.A. San Jose City College; B.A., CSU, San Jose, M.S., Golden Gate University  
DUNNE, ROXINE (2001) Learning Disabilities  
M.A., CSU Sacramento  
ECKERMEN, PAMELA J. (1993) Biology  
A.A., American River College; B.S., UC Davis; M.S., UC Davis  
EIFERTSEN, DYNE CHANEN (2003) Music  
DMA, University of Washington; MM, University of Massachusetts  
B.S., M.S., UC Davis  
ENGLISH, JOANNE C. (1989) Physical Education  
B.S., CSU, Sacramento; M.S., Washington State University  
ENNENGA, LINDA (1997) Counseling  
B.A., MS, CSU Sacramento  
ENSCHAI, AZIN (1999) Mathematics  
B.A., University of Rhode Island; M.A., CSU Sacramento  
ESPIRITU, FLORENCE RENEE (2000) Public Services Librarian  
A.A., Los Medanos College; B.A., UC Davis; MLIS, University of Washington  
B.S., California State University, Sacramento; M.A.T., University of California, Davis  
EVANGELISTI, FRED (1998) Electronics Technology  
A.A., American River College; B.A., CSU Sacramento; M.A.V.E., Consortium of CSU  
B.A., Rutgers University-Douglass College; M.L.S., San Jose State University  

Faculty and Administrators

FERTEL, Kristine (2003)  ESL  M.A., San Francisco State University; B.A. UC Riverside


FISHER, LARRY W. (1972)  Library  B.A., San Francisco State University; M.L.S., National University

FOUNTAIN, PAULINE (1997)  Reading  A.A., American River College; B.A., M.A., CSU Sacramento

FOX, DAVID E. (1998)  Computer Information Science  A.A., Columbia College; B.S., CSU Stanislaus; M.S., UC Davis

FRATELLO, NATASHA (2002)  Psychology  A.A., Ventura College; B.A., UC Santa Barbara; M.S., University of La Verne

FRAZIER, LIDIA C. (1965)  German/Italian/French  "Dottore in lingue e letterature straniere," Universita “Ca Foscari,” Venezia, Italy

FULHAM, ROIETTA G. (1976)  Business  B.S., M.S., Utah State University

FURLONG, CANDACE (1992)  Nursing  B.S.N., San Francisco State University; M.S.N., UC San Francisco

GAMBER, JOHN (1997)  English as a Second Language  A.B., Rutgers University; M.A., UC Berkeley; M.A., UC Davis

GAMLST, DAVID S. (1969)  Speech  B.A., San Francisco State University; M.A., CSU Los Angeles


GARDNER, DOUGLAS F. (1960)  Art  A.A., Sacramento City College; B.A., M.A., CSU Sacramento

GARRETT, MARK D (1991)  Counselor  B.S., Southwestern Oklahoma State University; M.S., CU Sacramento


GHOSTON, ADOLPHUS (1991)  Associate Vice President, Student Success  B.A., M.A., CSU Sacramento

GIORDI, MARK R. (1998)  Physical Education  A.A., Santa Rosa Junior College; B.S./B.A., University of Tulsa; M.A., Saint Mary's College

GIUSTI, ANTHONY (2001)  Nutrition  B.S., M.S., UC Davis

GONZALEZ, ROBERT (2000)  Business  B.A., B.S., CSU, Sacramento; M.B.A., Loyola Marymount University; J.D., Loyola Law School

GOOLD, GRANT (1997)  Paramedic Instructor/Coordinator  B.S., CSU Sacramento; M.A., H.S.A., University of San Francisco

GOURDINE, TRACI, L (2000)  English  B.A., UC, Davis; B.A., CSU, Sacramento

GREEN, RENE (1976)  Automotive Technology  B.S., M.A., CSU Consortium, Sacramento


GRIFFITH, SCOTT (1995)  Engineering Tech Prep Director  B.S., University of Oregon; M.A., University of San Francisco; M.S., University of Oregon


GUPTA, SHASHI (1991)  Mathematics  A.A., Miranda College, India; M.A., University of Delhi, India


HALLE, JOEL (2003)  Accounting  M.B.A., California State University, Sacramento


HANSON, PAUL (1997)  Physical Education  B.A., Cal Poly San Luis Obispo; M.S., CSU Sacramento

HARPER, ERIC (2002)  Auto Tech  A.S., Sierra College

HARRELL, BENJAMIN F (1974)  Work Experience  B.A., M.A., Humboldt State University; MBA, National University


HARTIN, ROBERT (2002)  Counseling  B.A., University of California, Davis; M.A., CSU, Sacramento


HASHIMA, EDWARD (1999)  History  M.A., Ph.D., UCLA


HERLACHE, MARSHA (1999)  Business Education  B.S., University of Montana; M.A., University of San Francisco

HERNANDEZ, CECILIA (1998)  Physical Science  B.S., M.S., University of Puerto Rico
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<td>HERRELL, KIM</td>
<td>Counseling</td>
<td>B.A., UC Davis; M.S., University of LaVerne</td>
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<td>HERRLINGER, GARY D.</td>
<td>Design Technology</td>
<td>B.S., UC Davis; M.A., CSU Sacramento</td>
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<td>HESS, JOHN F.</td>
<td>English</td>
<td>B.A., CSU, Humboldt; M.A., CSU, Sonoma</td>
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<td>HESS, KRISTA</td>
<td>English as a Second Language</td>
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<td>English</td>
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<td>HIGGINS, OYD &quot;JIM&quot;</td>
<td>Psychology/Researcher</td>
<td>B.A., Pacific Union College; M.A., CSU Sacramento; Ed.D. University of the Pacific</td>
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<td>HIGGINS, KEVIN J.</td>
<td>Physical Education</td>
<td>B.S., CSU, Sacramento; M.S., So. Dakota State University</td>
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<td>HIJAZI, NIDAL</td>
<td>Sociology</td>
<td>M.A., University of California Davis; B.S. Santa Clara University</td>
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<td>HINKS, LYLE</td>
<td>Sign Language Studies</td>
<td>B.A., Gallaudet College; M.A., CSU, Northridge</td>
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<td>HOAG, STEVEN</td>
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<td>English as a Second Language</td>
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<td>HOLDEN, DENNIS</td>
<td>Philosophy</td>
<td>B.A., UCLA; M.A., Ph.D., UC Irvine</td>
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<td>HONG, TAMILYN W.</td>
<td>Chemistry</td>
<td>B.S., University of Hawaii; M.S., UC Davis</td>
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<td>French/Spanish</td>
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B.A., M.A., CSU Sacramento  

LEHMAN, CRAIG  (2000)  Early Childhood Education  
A.A. Sacramento City College; B.A., Pacific Oaks College; M.S., UC Davis  

L'ESTRANGE, MICHAEL (2001)  Computer Information Science  
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LING, JIAYI (2001)  Art New Media  
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McCORMACK, JOHN (2001)  Auto Technology  
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MEADOR, DIANNE (2003)  Chemistry  
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MEEHAN, GABRIEL (2000)  Dean, Technical Education  
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MELKER, SYDNEY ANN (2001)  Humanities  
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MERSON, DAVID N. (1998)  English  
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MESSER, CARTER-RYAN (2001)  Mathematics  
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MITCHELL, MATT (2003)  Mathematics  
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NEGLEY, JAMES P. (1970) Recreation
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OREY, RALPH R. (1970) Physical Education
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OWINGS, COLLEEN (1996) Vice President of Instruction
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OTT, LYNN M. (2001) Biology/Health Science
A.A., Mt. San Antonio College; B.S., Brigham Young University; M.A., CSU Chico; Ph.D., Texas Woman’s University

PADGETT, CHRISTOPHER D. (1998) History
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PANTOJA, ANDREA (2003) Psychology
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PATE, ELLEN A. (1965) Business
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PATT, BRUCE E. (1974) Dean, Outreach & Information
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PEARSON, RUDY N. (1995) History
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PERRAULT, PRISCILLA (1988) Counseling
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PETERSON, MARTI ANN (2003) College Nurse
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PETERSON, SUSAN E. (2001) Nursing
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POON, GORDON (1999) Vice President, Student Services
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POTTORFF, CAROL J. (1983) Reading
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PROAPS, ROBERT (1967) Business
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PURCELL, CHARLES W. (1975) Horticulture
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RAMOS, FRANK S. (1979) Welding
B.V.E., M.A.V.E., CSU Consortium, Sacramento

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SAMAAN, MARY W. (1976)  Human Services
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SCHNEIDER, HAROLD (1990)  English
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SCOTT, SUSAN (1971)  Physical Education
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SELF, DIAN E. (1996)  History
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SENNA, DEBORAH (1990)  Psychology/Human Services
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SESSANO, NANCY (1988)  English A.A., American River College;
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SHAHROK, RENEE (1997)  Biology
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SHELDON, MICHAEL (2003)  Art
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SHUBB, ALISA M. (1998)  Speech
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SILVA, NANCY (1988)  Theatre Arts
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SINCLAIR, DAVID (1991)  Design Technology
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SIPES, JAMES M. (2001)  Automotive Technology
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SJOLUND, JOE (2002)  Counseling
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SMITH, CRAIG (1999)  Art
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SMITH, LOREN R. (1986)  Psychology
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SNOKE, JAMES (1999) Computer Information Science
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SNUGGS, JEAN (1980) Dean, Physical Education/Athletics
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SPENCER, BONNIE S. (2001) Fashion
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STEPHENSON, JEFFREY WAYNE (2003) Funeral Service
M.S., Western Illinois University Macomb; B.M.S., Cincinnati Mortuary College

STEWART, MARCIA B. (1987) Nursing
B.S.N., M.S.N., Duke University, NC

STEWART, MARA K. (1992) Psychology
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STURM, TIMOTHY (2002) Library
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SUKKARY-STOLBA, SOHEIR (1976) Anthropology
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SWEET, MICHAEL (1999) Biology
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M.A., UC, Santa Barbara

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B.S., M.A., CSU Sacramento

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B.S.N., St. John’s University; R.N., Misericordia Hospital School of Nursing; M.A., CSU, Sacramento; Ed.D., University of San Francisco

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B.S., National Taiwan Normal University; Ph.D., Kansas State University, Manhattan

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B.A., M.A., CSU Sacramento

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B.A., Winona State University; M.A., Oakland University, MI

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I. Preamble

(Approved by the Los Rios Community College Board of Trustees, June 3, 1970, revised March 6, 1996).

The policy statement below, relating to students’ rights and responsibilities is based upon three fundamental concepts:

A. College students, citizens of the United States and foreign guests are members of the academic community. They have the same rights and freedoms that all citizens have as students, and must comply with federal and state laws and statutes. In addition, students must also comply with Los Rios Board policies and individual college rules and regulations.

B. The president of a college in the district serves as the chief administrator of the college and is responsible for the overall supervision of the operation of the college in conformity with the directives and duties as defined by the district chancellor and consistent with the policies of the Board of Trustees.

C. In any conflict relating to student discipline, students shall be informed in writing of charges to be brought against them and be given an opportunity to defend these charges.

II. Students’ rights

In the context of these concepts, students’ rights consist of the following:

A. In preparing student publications, the editorial staff and faculty advisors shall be free from censorship and advance copy approval except as provided by published district policy, statutes, or campus regulation. These publications shall do the following:

(1) Adhere to canons of responsible journalism, such as avoidance of libel, indecency, undocumented allegations, attacks on personal integrity, and the techniques of harassment and innuendo.

(2) State on the editorial page that the opinions expressed are not necessarily those of the college or the student body.

B. Students shall have the right to take stands on issues, the right to examine and discuss questions of interest to them, and the right to support causes by orderly means which are in harmony with the regular functioning of the institution.

C. Students shall have the right to hear speakers on any subject and on-campus recognized student organizations shall have the right to present speakers on any subject. In addition, students shall have the right of free assembly on each campus subject to regulations that assure the regular functioning of the institution. The policies and regulations shall include reasonable provisions for the time, place and manner of conducting these activities, but shall not prohibit the right of students to exercise free expression including, but not limited to, the use of bulletin boards, the distribution of printed materials or petitions, and the wearing of buttons, badges and other insignia. Expression which is obscene, libelous or slanderous according to current legal standards, or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful district or college regulations, or the substantial disruption of the orderly operation of the college, shall be prohibited.

D. Students shall have the right to form an organization around any particular interest; this right will include the freedom to organize and to join student organizations subject to published campus and district regulations.

E. Students shall have the right to be informed on all campus matters that can be shown to be directly relevant to them by having a voice in decision making that affects their academic future with the exception of staff appointment, termination and tenure. In case of conflict in determining what campus matters are relevant to students, the determination will be made by a campus-designated student, faculty, administrative committee. In addition, student representatives shall be members of all faculty and administrative committees related to students’ concerns; such student representatives shall have a vote as committee members.

F. Students shall have the right to have their academic records treated in a confidential and responsible manner with due regard to the personal nature of the information these records contain. Students’ records will be released only on the written consent of the students or as provided by law.

G. Students shall have the right of protection against prejudiced or capricious academic evaluation. At the same time, however, students are responsible for maintaining standards of academic performance established in advance for each course in which they are enrolled.

H. Students shall have the right to file a grievance as outlined in the procedures of the District Student Grievance Policy, in the event of an alleged breach of their rights. (See Policy# P2412, R2412)

III. Students’ responsibilities

Admission to college assumes the expectation that the student will be a responsible member of the college community; will obey the law; comply with the published rules and regulations of the college; respect the rights, privileges and property of the other members of the college community; and not interfere with legitimate college affairs. Students will assume the responsibility for their conduct. In the case of student conduct which involves an alleged or proven violation of criminal law, the disciplinary authority of the college will not be used to duplicate the function of criminal authority. Disciplinary action may be taken if the conduct also involves a violation of district or campus policy.

IV. Student conduct code

The California Education Code requires every community college governing board to adopt specific rules governing student behavior along with applicable penalties for violation of such rules and regulations. (Section 66300, Chapter 5 Rules of Student Conduct; E.C. 76030 Authority to suspend or expel.)

All students enrolling at American River College assume an obligation to abide by all College rules and regulations. These regulations are described in the Los Rios Community College District Board of Trustee Policies, Section 2400 Student Rights and Responsibilities/2440 Standards of Conduct and Due Process. Students who choose not to abide by these standards will be subject to college sanctions and disciplinary measures.

The president of the college may authorize the suspension of a student for good cause (E.C. 76033) which is defined for numerous offenses which includes:

1. Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.

2. Assault, battery, or any threat of force or violence upon a student or college personnel.
Student Rights and Responsibilities

3. Willful misconduct which results in injury or death to a student or college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the district.

4. The use, sale, or possession on campus of, or presence on campus under the influence of, any controlled substance, or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code.

5. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the governing board.

6. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.

7. Good cause is further defined, but is not limited to the following:
   a. Violation of college rules and regulations including those concerning student organizations, the use of college facilities, or the time, place and manner of public expression and distribution of materials.
   b. Obstruction or disruption of teaching, research, administrative disciplinary procedures or other college activities, including its community service activity, or of other authorized activities on college-controlled premises.
   c. Theft of or non-accidental damage to property of the college or a member of the college community or campus visitor while on campus or at college-sponsored events.
   d. Unauthorized entry to or use of college facilities.
   e. Dishonesty, such as cheating, plagiarism or furnishing false information to the college, forgery, alteration or misuse of college documents, records or identifications.
   f. Knowing possession or use of explosives, dangerous chemicals or deadly weapons on college property or at a college function without prior authorization of the College President or designated representative.
   g. Use, possession, distribution or being under the influence of alcoholic beverages, narcotics or dangerous drugs on college property or at college-sponsored events.
   h. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
   i. Violation of any order of a College President, notice of which has been given prior to such violation, and when order is not inconsistent with any of the other provisions of this policy.
   j. Attempting to do any of the causes for disciplinary action identified above.

8. Computer-Related Crimes
   A student may be subject to disciplinary sanctions up to and including dismissal for commission of any computer-related crimes as specified in Section 502 of the Penal Code. Such crimes include, but are not limited to:
   a. Knowingly access and without permission alter, damage, delete or destroy any data, computer software or computer network in order to either (a) devise or execute any scheme or artifice to defraud, deceive or extort, or (b) wrongfully control or obtain money, property or data.
   b. Knowingly access and without permission take, copy or make use of any data from a computer, computer system or computer network, or take or copy any supporting documentation, whether existing or residing internal or external to a computer, computer system or computer network.
   c. Knowingly and without permission use or cause to be used computer services.
   d. Knowingly access and without permission add, alter, damage, delete or destroy any data, computer software or computer programs which reside or exist internal or external to a computer, computer system or computer network.
   e. Knowingly and without permission disrupt or cause the disruption of computer services or deny or cause the denial of computer services to an authorized user of a computer, computer system or computer network.
   f. Knowingly and without permission provide or assist in providing a means of accessing a computer, computer system or computer network in violation of this section.
   g. Knowingly and without permission access or cause to be accessed any computer, computer system or computer network.
   h. Knowingly introduce any computer contaminant into any computer, computer system or computer network.

No student shall be removed, suspended or expelled unless the conduct for which the student is disciplined is related to college activity or college attendance, or pursuant to Penal Code Section 502 or other laws specifically authorizing such.

V. Student Grievance Policy

The Student Grievance procedure shall be available to any student who believes an action or decision of the district or college staff has adversely affected his/her status, and/or rights as outlined under II. STUDENTS’ RIGHTS. Grievances relating to grades are subject to Education Code 76224 (a) which reads:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.”

The complete text of the district’s policy, regulation, and timeline on Student Grievance is available in the office of the Dean of Enrollment Services. Students who wish to exercise a grievance can receive policy and procedural steps from the Dean of Enrollment Services.

The College Student Grievance Officer may assist the student in the procedural steps of a student grievance. The name and location of the College Student Grievance Officer can be obtained from the office of the Vice President, Student Services.

(Revised by Los Rios CCD Board of Trustees, July 8, 1992)

VI. Sexual Harassment

Sexual Harassment Policy

It is the desire of the Los Rios Community College District Board of Trustees to provide for all students and employees an educational environment and workplace free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. Where evidence of harassment is found, appropriate corrective action shall be taken.

Definition of Sexual Harassment

A. Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:
1. Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

2. Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

3. The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

B. For the purpose of further clarification, sexual harassment includes, but is not limited to:

1. Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.

2. Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction is not considered sexual harassment.)

3. Within the work environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the career, salary and/or work environment or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades and/or learning environment of the student.

4. Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment, either suggesting or actually withholding support for an appointment, promotion, or change of assignment; suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.

5. Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassification, etc., in exchange for sexual favors.

Complaint procedure and impact

Any individual who believes that he or she has been sexually harassed is encouraged to follow the complaint procedures as set forth in the District’s Affirmative Action Regulation R-2423. Throughout the procedures, the College President and the College/District Affirmative Action Officers will ensure that confidentiality will be maintained and that due process will be followed with respect to both parties. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to his or her status as a student. In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, the appropriate disciplinary action will be taken. Sexual harassment policy, procedural steps and forms are available from the campus Equity Officer, Dr. Pam Walker, Vice President, Instruction at 484-8405.

VII. Student and family access to records

The Los Rios Board of Trustees, in order to meet the provisions of the Family Rights and Privacy Act of 1974 and the Education Code, has established policies giving students and parents of dependent students access to certain designated records. A summary of the rights and procedures for access are contained in the Students Rights and Responsibilities section of the Los Rios Community College District Policy manual. Complete copies of the Act, Education Code, and Board policies are available in the office of the Associate Vice President, Enrollment Services.

District Regulation 2265 provides for the release, without student consent, of Student Directory Information, i.e. student's name, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent previous public or private school attended. In addition, federal law provides that representatives of the U.S. Department of Defense shall be provided a student's name, address and telephone number for recruitment purposes. Students have the right to refuse the release of directory information by submitting a written statement to the Admissions and Records Office.
American River College is a drug-free campus

The abuse of illicit drugs and alcohol disrupts classes, compromises our physical and mental health, subjects us to criminal penalties, and impairs our ability to benefit from the learning experience. We therefore ask you to actively support the creation of a drug and alcohol free learning environment by knowing and making others aware of college policies and the substantial health and legal consequences of abuse. If you or someone you know is having problems with alcohol or drugs, contact one of the agencies listed below.

District policy
Los Rios Community College District policy 2443 states that the District “...is committed to maintaining a drug and alcohol free workplace in accordance with the requirements of the U.S. Drug-Free Workplace Act of 1988, and a drug and alcohol free college environment for students and employees in accordance with the requirements of the Drug-Free Schools and Community Act Amendment of 1989”.

Legal sanctions
The LRCCD Standards of Student Conduct prohibit the use, sale, or possession on campus of, or presence on campus under the influence of, any controlled substance. Controlled substances include; cocaine, marijuana, LSD, heroin, methadone, mescaline, peyote, and methaqualone, among others.

If you abuse drugs of alcohol on campus, or appear on campus or at a college-sponsored function under the influence of drugs or alcohol, you can be suspended, expelled, and/or criminally prosecuted. The penalties for the more common offenses are:

- Possession or use of alcohol: year in jail and/or fine
- Possession of marijuana (oz): criminal citation and fine
- Possession of cocaine: imprisonment in a state prison
- Sales of any illegal drug: imprisonment in a state prison
- Possession or use of alcohol by a minor; one year in jail and/or fine
- If you are a student employee, you may be terminated
- You are required to report any convictions within five days of the occurrence
- You will be ineligible for financial aid

Health consequences
Occasional misuse may cause:

- Impaired learning due to drowsiness, memory loss and indifference to academic achievement.
- Impaired judgment leading to accidents, unwanted pregnancy, sexually transmitted diseases, violent behavior, and financial problems
- Any drug used intravenously can spread AIDS or hepatitis.

Use or misuse of controlled substances can lead to overdose, sudden death, liver disease, psychological disorders, brain damage; long-term alcohol abuse can cause ulcers, gastritis, pancreatitis, liver disease, cancer, loss of coordination, heart disease, stroke, emotional distress, sexual dysfunction, and other health problems.

Smoking policy
It is the American River College policy that no smoking be permitted inside buildings, or outside within 30 feet of building entrances. This policy is to be enforced through common courtesy.

Other Policies

For confidential assistance and referral:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>On Campus Counseling</td>
<td>484-8572</td>
</tr>
<tr>
<td>Sacramento County Alcoholism &amp; Drug Programs</td>
<td>875-5736</td>
</tr>
<tr>
<td>Alcoholics Anonymous</td>
<td>454-1100</td>
</tr>
<tr>
<td>The Effort, Inc.</td>
<td>325-5556</td>
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<tr>
<td>Chemical Dependency Center for Women</td>
<td>448-2951</td>
</tr>
<tr>
<td>Narcotics Anonymous</td>
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<td>New Horizons Counseling Center</td>
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</tr>
<tr>
<td>People Reaching Out</td>
<td>971-3300</td>
</tr>
</tbody>
</table>
1.0 Procedure

1.1 It is the objective of the College, in accord with EC67385, that students, faculty and staff who are victims of sexual assault committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the College shall receive information and referral to treatment. This information shall be provided with sensitivity and in consideration of the personal needs of the victim.

2.0 Notification

2.1 Any student, faculty or staff member who is a victim of sexual assault at a College facility as defined above should notify the Campus Police Department. With the consent of the victim, the Campus Police Department will notify the Dean of Counseling and Campus Health Center.

3.0 Legal reporting

3.1 Pursuant to legal requirements the Campus Police Department will notify the appropriate local law enforcement agency of the reported sexual assault.

3.2 In accord with the Campus Crime Awareness and Security Act of 1990, the College, on an annual basis, shall notify students and employees of statistics concerning specific types of crime, including sexual assault. This notice shall be made through appropriate publications/mailings.

3.3 In case of violent crimes considered to be a threat to other students and employees, the College shall make timely reports, respecting the confidentiality of the victim, to the College community in a manner that will aid in the prevention of similar occurrences.

4.0 Campus services and resources

4.1 Upon notification of a sexual assault, the Campus Police Department will make available to the victim a description of campus resources and services available to the victim as well as appropriate off-campus services. This listing of resources and services shall be updated each September 1 or more frequently as required.

4.2 The listing of resources and services shall be available through the Campus Police Department, the Counseling Center and the Health Center.

4.3 A victim of sexual assault shall be provided with information about the existence of at least the following options: criminal prosecutions, civil prosecutions, the disciplinary process through the college, the availability of mediation, academic assistance alternatives, and mental health counseling.

5.0 Case management

5.1 A victim of sexual assault shall be kept informed by the College President/designee of the status of and disposition of any District/College disciplinary proceedings in connection with the sexual assault.

5.2 The Counseling Center and Health Center shall assist, upon request, the victim of sexual assault in dealing with academic difficulties that may arise because of the victimization and its impact.

6.0 Confidentiality and requests for information

6.1 The identity of a victim of sexual assault shall remain confidential unless otherwise prescribed by law. Requests for information regarding the sexual assault from the press, concerned students and parents will be handled by the College Public Information Office in accord with these regulations, the Family Educational Rights and Privacy Act applicable California Education and Administrative Code sections, and Los Rios Community College District Policy.

7.0 Dissemination of Procedure

7.1 These procedures shall be published in all student, faculty and staff handbooks and shall be given to any student or employee who is the victim of sexual assault.
Crime Awareness and Campus Security Act

Safety at American River College is everybody's business. Students, staff and faculty are partners with the college in creating an atmosphere that is safe and encourages learning.

American River College is a diverse community within a community. During the school year, we have over 30,000 students, 350 full-time faculty, over 365 part-time faculty and a support staff of 223 working together. At the same time, the college is very much a part of the greater Sacramento metropolitan area.

The college, in accordance with its mission statement, is a community center for lifelong learning through education, cultural, and recreational programs. Many community members visit and use the services the college offers seven days a week. The college strives to be accessible to the community and welcomes the use of its facilities.

No community, of course, can be totally risk-free in today's society. American River College strongly believes it has a major role in providing a safe learning environment, but also, is realistic enough to recognize that students, staff and faculty must come together in a strong partnership and use common sense precautions to reduce the opportunity for criminal/anti-social activities. Crime happens in our society. We have no magical formula to stop it at our campus. Thiefs, assaults and other crimes happen at American River just as at any other college campus.

To reduce the possibility that any student may be exposed to potential hazards, American River College has taken many steps, described herein, to reduce whatever risks there may be. All of us can further reduce risks by thinking about personal safety and taking common sense precautions.

Safety programs at American River College are under the direction of the Director of Administrative Services. We have a proactive approach to campus safety that is best viewed as education, prevention and our ability to respond to questionable events.

Education

The key to crime prevention is an awareness gained through education. At American River College, the College Police department, staff, faculty and students work together and take responsibility for their own safety and are ready to help others in time of need. This is a very potent force.

The vast majority of incidents on college campuses can be avoided if the college population recognizes they are potential victims and take basic precautions, such as using the "buddy system" when walking at night, locking car doors and not leaving valuables unattended. The College Police department is available to meet with groups or individuals and discuss anti-crime tactics or any anti-social activities.

American River encourages reporting of all crimes, even minor crimes, and any suspicious activity. The College Police department would rather have a hundred unfounded calls of suspicious activities than miss one call when a crime is occurring. We need to know about crimes that occur. If we are not informed of a crime, we cannot advise and help students and staff. Crimes occurring on campus should be reported immediately to a College Police Officer. When appropriate, the College Police will contact the Sacramento Sheriff's department for assistance and/or to conduct an investigation. A College Police report will be made; a copy of the report will be made available to the reporting individual provided he/she is the victim of the crime. Officers may be contacted by telephone or by coming to the College Police office located on the west side of the Gym parking lot.

College police officers are available to address classes about prevention of crime. Additionally, the Student Association has hosted forums on crime prevention at which outside experts as well as college police officers have offered common-sense approaches to avoid becoming a victim of a crime. American River College offers a major in Chemical Dependency Studies which is accredited by the California Alcoholism and Drug Counselors Educational Program. American River College is committed to a drug-free campus. Violators will be subject to disciplinary procedures.

Forums are held throughout the year by the campus Health Center and Student Association on issues of substance abuse. A special program, the Beaver Athletic Assistance Program, has been developed to offer support and advise to student athletes on drug and alcohol abuse.

The college offers its facilities for weekly meetings of Alcoholics Anonymous and Narcotics Anonymous. These meetings are offered at times convenient for students and advertised widely to students.

This information is updated annually and is available to all students, employees and applicants. Additional information is available from College Police personnel. Any serious crime involving potential bodily harm will be reported promptly to staff and students.

Prevention

The college actively supports crime prevention through a number of programs. These include:

- **Emergency automotive assistance.** While not mechanics, campus police officers are equipped and trained to start cars with dead batteries or unlock non-electric car doors when keys have been left inside the automobile. Proper identification is required for the performance of these services.
- **Lighting.** A major effort has been made to upgrade the lighting in the interior of the campus to reduce areas of darkness. Continuing progress is being made on upgrading the lighting in campus parking lots.
- **Firearms.** Firearms are not permitted on campus except for professional law enforcement officers. Persons with firearms on campus will be subject to disciplinary action. (LRCCD Regulation 2441)
- **Alcohol.** Consumption of or being under the influence of alcohol while on campus is strictly prohibited. Violators are subject to suspension, expulsion and/or criminal prosecution. (LRCCD Policy 2443)
- **Emergency telephones.** Outdoor emergency telephones are strategically located throughout the campus. These phones are marked and easily identified by a blue light. When accessed, these emergency telephones will automatically connect the caller to the College Police department.
- **Illegal drugs.** The use, sale, or possession on campus of, or presence on campus under the influence of, any controlled substance is strictly prohibited. Violators are subject to suspension, expulsion and/or criminal prosecution. (LRCCD Policy 2441 and 2443)
- **Sexual harassment.** Sexual harassment in any situation is unacceptable and is in violation of state and federal laws and regulations. Corrective action will be taken where evidence of sexual harassment is found. (LRCCD Policy 2423)
- **Hate violence.** Any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons, or the property of any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political or religious beliefs of that person or group will not be tolerated. Appropriate action will be taken where evidence of hate violence is found.
Crime Awareness and Campus Security Act

Los Rios Police Department
American River College Crime Statistics 2001-2003

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*Information provided by the Sacramento Sheriff’s Department. Sacramento Police statistics pending.

Ethan Way Center (EW) and Sacramento Regional Public Safety Training Center (SRPSTC) crimes are included in these tables.
The (♦) is used to indicate crimes reported by EW.
The (#) is used to indicate crimes reported by SRPSTC.

Response

American River College employs P.O.S.T. certified police officers and community service officers who have public safety experience and are sworn peace officers under California Education Code 72330. While on campus, they are empowered to conduct investigations and make arrests for violations and infractions they observe. They are responsible to assist in providing a safe campus environment, detecting and reporting safety/fire hazards, enforcing traffic and parking regulations, and promoting crime prevention. All campus police officers have current certification in CPR and first aid.

The officers patrol in fully equipped vehicles and are dispatched through a central communication center. At those times when there is no dispatcher (after 10 p.m. and on weekends), the officers are available by cellular telephone at 764-7860.

The College Police department coordinates its activities with the Sacramento Sheriff's department. All officers are in radio communication with the Sheriff's department while on duty.

On-Campus Crime Statistics 2001-2003
(Offenses listed below are not required to be disclosed by the colleges under the Clery Act)

<table>
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<tr>
<th>Offense Type</th>
<th>Total On-Campus</th>
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<tr>
<td></td>
<td>2001  2002  2003</td>
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<tr>
<td>Grand Theft (theft value over $400)</td>
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<tr>
<td>Petty Theft (theft value under $400)</td>
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<td>Bicycle Theft (numbers are reflected in Grand/Petty Theft categories)</td>
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<tr>
<td>Theft from Vehicle</td>
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<tr>
<td>1962</td>
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<td>Biology</td>
<td>1984</td>
<td>Richard Lungstrom</td>
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<td>1964</td>
<td>Douglas Burtis</td>
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<td>1985</td>
<td>Robert Christopherson</td>
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<td>1969</td>
<td>Donald Weiskopf</td>
<td>Psychology</td>
<td>1990</td>
<td>Scott Perry</td>
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<tr>
<td>1972</td>
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<td>Biology</td>
<td>1994</td>
<td>Sandy McKaig</td>
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<td>1974</td>
<td>Marjorie McLain</td>
<td>English</td>
<td>1996</td>
<td>Dolores Delgado Campbell</td>
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<td>1976</td>
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<td>Debby Senna</td>
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<td>1981</td>
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<td>Phil Smith</td>
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<td>2001</td>
<td>Margaret Cowan</td>
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<tr>
<td>2002</td>
<td>Diane Cromwell</td>
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<td>2003</td>
<td>Debby Oendricka</td>
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<td>1980</td>
<td>Dr. Jeanne Good</td>
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<td>1981</td>
<td>Richard Parker</td>
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<td>1982</td>
<td>Myron G. Nadolski</td>
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<td>1983</td>
<td>Richard V. Luchessi</td>
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<td>Robert Garrett</td>
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<td>1986</td>
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<td>1988</td>
<td>Dr. Khe Ba Do</td>
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<td>1989</td>
<td>Dr. Bruce Werner</td>
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<td>1990</td>
<td>Dr. Norma Slater</td>
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<td>1997</td>
<td>Marie Perino</td>
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<td>1998</td>
<td>Bruce Kinghorn</td>
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<td>1999</td>
<td>Joe Howard</td>
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<td>2000</td>
<td>Robert Allegre</td>
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<tr>
<td>2001</td>
<td>Dr. Richard McCormac</td>
</tr>
<tr>
<td>2002</td>
<td>Dr. Sue Lorimer</td>
</tr>
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<td>2003</td>
<td>Dr. Robert Frew</td>
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<td>2004</td>
<td>Dr. Vicky Fong</td>
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