

Guidelines for Scholarship Establishment

While fees at ARC are less than those at state and private universities, the cost of books, supplies and transportation are essentially the same. Estimated books, fees and tuition are \$2,000 per year for a full time student. Because so many students rely on scholarships to help them pursue academic goals, the greatest share of funding administered by the foundation is in the form of scholarships. Scholarships provide funds to ARC students who are continuing for their second year or transferring to a four-year institution. *A named scholarship can be established for \$500 a year.* The donor can select the criteria, and meet the student recipient(s) at our annual awards ceremony.

General Information

Students must have *completed at least* 6.0 units at ARC at time of application.

Students must be *enrolled in at least* 6.0 units at ARC at time of application.

Students *do not* have to be U.S. citizens or permanent residents.

Grade Point Average used in scholarship criteria will be the ARC GPA and must be a minimum of 2.0.

Application/Award/Check Disbursement Process

The ARC Foundation Scholarship Program is fully automated. Students apply online beginning the first day of the spring semester (www.arc.losrios.edu/funds). The deadline is the first week of March.

The ARC scholarship selection committee comprised of 12 faculty and staff members evaluates the applications, recommendation letters, essays and transcripts, and selects the recipient(s) for the individual scholarships. The committee's decisions are based on academic ability, motivation, future potential, area of specialization, articulation of goals, economic status, compliance with scholarship application requirements, leadership and community service.

When all recipients/alternates have been selected, letters are mailed to the donors and recipients inviting them to attend the scholarship awards program, which is usually held the first Friday in May. During the awards presentation, recipients learn which scholarships they have won, the amount of the scholarship and the donor's name. Scholarship awards are paid the following fall semester, upon verification of enrollment at ARC or a transfer institution. (If the scholarship recipient does not attend college or fails to enroll in the proper number of units, the scholarship will be awarded to the alternate. If an alternate has not been selected, the funds are held until the following year.) If the recipient's tuition and fees have already been paid, the student will receive the financial support directly.

Laws governing charitable deductions dictate that a scholarship cannot be awarded to a student related to the scholarship donor.

If you wish to establish a scholarship, complete and sign the enclosed form, and return both copies to Kirsten DuBray, American River College Foundation, 4700 College Oak Drive, Sacramento, CA, 95841-4286. We will return a signed copy for your records. For questions, please contact the ARC Foundation at (916) 484-8175.



AMERICAN RIVER COLLEGE
FOUNDATION

4700 College Oak Drive, Sacramento, CA 95841-4286

Foundation Use Only

Process Date: _____

Initials: _____

Scholarship Establishment Form

Directions: Please complete in ink. A copy will be returned to you for your files.

Scholarship Name: _____

Number of scholarships: _____ **Amount of scholarship(s):** \$ _____

Name and address of individual/organization establishing scholarship:

Contact Name: _____

Organization/Business Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Scholarship to be awarded: **Annually** _____ **One-Time Only** _____

The Foundation accepts this gift and agrees that the funds shall be used to award scholarship(s) to a deserving student or students meeting the following eligibility criteria.

Specific Course of Study: _____

(Please select up to three from the list on back)

This scholarship is to aid a student who:

Will **continue** at ARC _____ Is **transferring** to an accredited 4-year institution _____

Required Academic Standing (minimum GPA is 2.0 unless otherwise stated) - circle one:

4.0 3.5+ 3. 2.5+ 2.0+

Enrollment Status: Full-time _____ Part-time _____ Either _____

Financial Constraints: Need based _____ Need not considered _____ N / A _____

Additional Application Requirements: _____

Annual scholarships must be renewed each year by the individual or organization. Notification will be sent each November requesting continued participation and intent to fund scholarship(s). The annual amount of the scholarship will be no less than \$500.

By the signature(s) below, we/I offer the scholarship as stated on this form.

Signed

Dated